



Appendix I

ASSESSMENT FORM



Summary Sheet of Undergraduate Teaching Quality Assessment by Peers (Leaders)

20 / 20 __ Semester

College/ Department (Stamp): _____

__ year __ month __ day

Serial Number	Instructor	Course Code	Course Name	Grade	Peer Auditor Teacher	Professional Title of Peer Teacher	Note



Teaching Quality Assessment Form of Undergraduates' Practical Course

(for teachers' use)

Instructor: _____ Professional Title: _____ Department: _____

Course Code: _____ Course Name: _____ Course Nature: _____

Grade & Major: _____

Class Hour: _ year _ month _ day, _ day of the week, class section

Classroom: _____

Students' attendance: __ due attendant, __ actual attendant, __ latecomer

Serial Number	Evaluation Contents	Score	Grade
1	Linking theory with practice, emphasizing cultivation of students' innovation awareness/ research ability/team work spirit	10	
2	Earnest lesson preparation, adequate contents, lecture outline, teaching plan which reflects practical teaching process, careful counseling and homework correction	16	
3	Following teaching plan, novel teaching contents, accurate concept, logical thought, emphasizing key and difficult teaching points, typical example	12	
4	Skillful explanation, correct demonstration, clear station of operation process, proper organization, and good grasp of practical teaching process	16	
5	Standard teaching language, precise expression, neat writings on blackboard, conspicuous board picture, visual teaching method	12	
6	Respecting, caring for and understanding students, paying attention to students' quality education, cultivating students' ability to self-teach and self-practice, embodying democratic teaching, activating classroom atmosphere	12	
7	Unifying teaching practice, emphasizing ideological education, strictly managing, having sense of organizational discipline, appealing teaching materials, good classroom order	12	
8	Taking good care of and safely using equipments and devices for teaching, paying attention to guide students to care for teaching devices	10	
Total		100	

Analysis of instructors' teaching: _____

Analysis of students' practice: _____

Opinions and Suggestions: _____

Appraiser: _____

Date: _____



**Teaching Quality Assessment Form of Undergraduates' Theoretical Course
(for teachers' use)**

Instructor: _____ Professional Title: _____ Department: _____
 Course Code: _____ Course Name: _____ Course Nature: _____
 Grade & Major: _____
 Class Hour: _ year _ month _ day, _ day of the week, class section
 Classroom: _____
 Students' attendance: __ due attendant, __ actual attendant, __ latecomer

Evaluation Program	Evaluation Contents	Reference Value	Grade
1: Teaching Attitude	Earnest lesson preparation	5	
	Emphasizing to import knowledge and educate students	5	
	Giving lectures passionately and infectively	5	
	Attending and dropping classes on time	5	
2: Teaching Language	Accurate, Standard, and Vivid	5	
	Clear and smooth	5	
	Proper speed	5	
	Organized expression and clear thought	5	
3: Teaching Contents	Ample, Accurate and Vivid	5	
	Properly handling key and difficult Teaching points	5	
	Logical and structural teaching implementation	5	
	Theory and practice combination	5	
4: Teaching Method	Flexible and effective	5	
	Heuristic teaching and effective promotion of teacher	5	



Textbook selection: Nationally Planned Textbook
 Provincially Planned Textbook
 Original Edition Textbook or Photocopied Textbook
 Self-designed teaching material or lecture notes
 Chinese edition of original textbook
 Others

Comprehensive Evaluation and Suggestions: _____

Appraiser: _____

Date: _____